



Job Description

Silfab Solar Inc. – Mississauga, Ontario

Job Title: Safety Specialist
Department: Operations/HR
Reports to: Corporate Director of HR

To make a difference in the world by reducing carbon emissions and improving access to clean energy with every module we make.

Silfab Solar is the North American leader in the design, development and manufacture of high-efficiency, premium quality PV modules. Silfab leverages 40 years of solar experience and best-in-class technologies to produce the highest-rated solar modules from facilities in Toronto, Canada and Washington State, USA. Each facility features multiple automated ISO 9001-2015 quality certified production lines utilizing just-in-time manufacturing to deliver Buy American approved PV modules specifically designed for and dedicated to the North American market.

At Silfab Solar, our team members have been actively shaping sustainable solutions since its inception and we are looking to grow our team of 500+ experts who are dedicated to our mission and to evolving technology for the next generation of solar products.

Primary Responsibilities

- ✚ Comply with all occupational health and safety (OHS) guidelines
- ✚ Inspect worksites and review working conditions
- ✚ Document reports of occurrences and record statistical information
- ✚ Develop and implement OHS training programs
- ✚ Maintain safety regulations during installations/repairs
- ✚ Oversee disposal of substances according to environmental guidelines
- ✚ Ensure statutes, regulations, and codes are clearly understood and met
- ✚ Intervene to stop any acts or processes which are unsafe or do not comply with OHS guidelines
- ✚ Implement preventative measures to ensure unsafe processes are not repeated
- ✚ Ensure all personnel follow all personal safety precautions (hardhats, protective goggles, etc.)
- ✚ Providing training and educational opportunities for production associates and other relevant personnel in coordination with appropriate department personnel
- ✚ Conducting and reviewing post-accident and safety violation investigations pursuant to company policies and procedures as well as federal and state laws and regulations
- ✚ Update procedures and policies for new regulations or local ordinances
- ✚ Other duties as assigned

Education and Experience

- ✚ Bachelor's degree in business administration, public administration, engineering, construction, occupational safety and health, or related field
- ✚ 1 year of previous experience in comprehensive workplace safety and compliance programs
- ✚ Knowledge of state and local statutes and ordinances on fire safety and prevention, loss control, hazardous chemicals, building, electrical, noise pollution and the environment
 - Preferred Qualifications
 - 2 years of previous experience in comprehensive workplace safety and compliance programs
 - Proficient computer skills including Microsoft Office Suite (Word, PowerPoint, Outlook, and Excel)
 - Up to date on latest local and state regulations and guideline changes

Technical Skills

- ✚ Total familiarity with Microsoft Word, Excel and Outlook is necessary.
- ✚ Advanced computer skills, including the entire Microsoft Office Suite.
- ✚ Noise Exposure: Elevated levels: 75% of time
- ✚ Repetitive Motions: 90% of time
- ✚ Standing: 90% of time
- ✚ Lifting: Up to 50 pounds 10% of time, 25 pounds 15%, > 10 pounds 75% of time
- ✚ Walking: 80% of time
- ✚ Outdoor Exposure: >20% of time

Core Competencies

- ✚ Ability to manage time and workload independently and to cope with multiple priorities and the varying demands of a seasonal business is essential.
- ✚ A high level of verbal and written communication skill is essential.
- ✚ The ability to communicate effectively with team members at all levels including senior management is essential.
- ✚ Able to connect with many different types of people and adjust approach accordingly is essential.
- ✚ Attention to detail is essential.
- ✚ Motivator and Self Starter.

Compensation

Competitive market-based salary package with full benefits will be offered to successful candidate based on experience.