



# Job Description

**Silfab Solar Inc. – Mississauga, Ontario**

**Job Title:** *Director of Finance*

**Department:** *Accounting*

**Reports to:** *CFO*

*To make a difference in the world by reducing carbon emissions and improving access to clean energy with every module we make.*

Join Silfab Solar in our mission to reduce carbon emissions and improve access to clean energy!

Working with Silfab Solar means working with one of the largest automated solar manufacturers in North America. Silfab is a leader in the production of ultra- high efficiency solar modules, leveraging over 40 years of international experience in PV product development and innovative manufacturing processes. With multiple fully automated ISO certified manufacturing facilities in Toronto, Canada and the US, Silfab continues to research, engineer and manufacture premium quality products with superior reliability and performance specifically for the North American market.

As Silfab continues to grow in the North American residential and commercial PV module markets, we are looking for motivated individuals to join our 500+ team of experts who are dedicated to our mission and to evolving technology for the next generation of solar products.

## **Primary Responsibilities**

The Director of Finance provides crucial guidance to the financial, operational, and leadership functions of Silfab Solar to deliver on the organizational commitment to service, on-time delivery, and flexible project solutions. Even more important than your resume is a positive attitude, passion for the work, personal drive for growth, and the ability to thrive in a fluid and collaborative environment.

## **Finance & Analytics**

- ✚ Own all aspects of the finance operations, including forecasts, planning, budgeting, financial analysis, cash management, and certain procurement activities
- ✚ Build financial models and budgets to drive short- and long-term sustainable growth and accurate forecasting
- ✚ Execute the annual budgeting and planning process; monthly forecast against budget including cash flow projections
- ✚ Manage relationship and processes with other Silfab Departmental leaders in both the U.S. and Canada



- ✚ Create near and long-term KPIs to guide Silfab's growth, define the KPIs and definitions of success for various business processes; gain Executive leadership team support and buy in

## **Operational Excellence**

- ✚ Drive operational excellence in support of strategic plans
- ✚ Partner with the CEO, CFO, and other senior leaders on operational and strategic issues as they arise, provide strategic recommendations based on operational analysis and projections
- ✚ Monitor and direct the implementation of strategic business plans; lead in the development and implementation of company-wide strategic initiatives
- ✚ Support in the transformation and scaling of the business using technology, program management, and business skills to help the company focus, prioritize, and make progress against initiatives with the highest impact on business performance
- ✚ Improve current processes and coordinate organizational procedures for optimized efficiency and productivity
- ✚ Design key cross-functional processes, building recommendations and facilitating decisions to ensure timely progress

## **Leadership & Team Management**

- ✚ Work together with the CEO, CFO and the executive team advising on and executing against the company's vision and strategy
- ✚ Collaborate with cross-functional leaders to combine market understanding, customer insight, and product vision into strategies that drive company value
- ✚ Enable a culture of collaborative planning, contingency planning, and execution
- ✚ Manage decisions and logistics of special initiatives as required by executive leadership
- ✚ Lead, train, and mentor the Finance & Decision Support operations team
- ✚ Promote a framework to drive accountability across the organization

## **Education and Experience**

- ✚ MBA in Finance or related field
- ✚ Experience with Dynamics enterprise software
- ✚ 10+ years of experience in a Finance and/or an Operational function

## **Technical Skills**

- ✚ Total familiarity with Microsoft Word, Excel and Outlook is necessary.
- ✚ Advanced computer skills, including the entire Microsoft Office Suite.
- ✚ Proven ownership of financial reporting, financial processes, and key metrics in multi-faceted businesses
- ✚ A highly attentive systems thinker who excels at implementing and maintaining efficient processes
- ✚ Positive customer service (internal & external) attitude and good communication skills
- ✚ Strong time management and organizational skills
- ✚ The ability to multi-task, prioritize, and work in a fast paced environment
- ✚ Detail minded and deadline oriented



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## **Core Competencies**

- ✚ Strong communication, collaboration, and interpersonal skills, including the ability to interact effectively with all areas and levels of the company
- ✚ A passion for utilizing technology
- ✚ Thrive in a dynamic, fast-paced, collaborative environment
- ✚ High attention to detail, with a process and solution-oriented mindset

## **Compensation**

Competitive market based salary package with full benefits will be offered to successful candidate based on experience.